

FAIRFIELD AREA SCHOOL DISTRICT

WORK DAY

3230

- 3230.1 Definition
The normal length of the work day for teachers shall be for a minimum of 7-1/2 hours. The daily schedule for each individual building will vary according to its schedule for pupils. The reporting and dismissal times for teachers shall be printed in the handbook for their school.
- 3230.2 After School Meetings
After school meetings shall be announced by the administration within a reasonable time prior to the meeting. Attendance at such meetings shall be considered a contractual obligation.
- 3230.3 Teachers without hall duty assignments or without specific duty stations are to be in their classrooms at a time designated in the teacher's manual.
- 3230.4 Early Dismissals
There shall be no early dismissal of classes or individual student without the approval of the Building Principal.
- 3230.5 Tardiness
Teachers shall be punctual in reporting to duty. In case of tardiness an explanation shall be given to the Building Principal. Chronic tardiness shall prompt a reduction in the teacher's wages equaling the time missed from school.

Adopted December 4, 1995